

CONFIDENTIAL

CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

5 July 1972

1. Present were:

[Redacted]

2. No regular DD/P Staff Meeting.

3. No regular DD/S Staff Meeting.

4. Other items of interest.

a. [Redacted] has established a [Redacted] type personnel program for [Redacted] to include FVT for married personnel with dependents in the U.S. or at overseas safehaven points. The Station has been authorized to adopt the [Redacted] program for our people.

b. Retirements. The final count for retirements from the Agency during FY 72 was [Redacted] and for the month of June alone [Redacted]

c. Support Officer Assignments

[Redacted]

d. Rubber Stamps - E.O. 11652. As you know, LSD delivered directly to [Redacted] the number of stamps you ordered for your overseas posts. Joe's

WARNING NOTICE
SENSITIVE INTELLIGENCE SOURCES
AND METHODS INVOLVED

[Redacted]

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25X1 office counted these out in sets of 5 and prepared them for pouching along with Book Dispatch 8469 [redacted] Note particularly the warning sensitivity notice [redacted] The same restrictions apply for this [redacted] 25X1 being used in Headquarters offices. LSD is still waiting for delivery of the remainder of the sets of 5 rubber stamps required for your Headquarters offices. These will be delivered to you by LSD when they are received.

e. Drug Abuse. We have given you a xerox [redacted] which was 25X1 just approved today and which will be printed and distributed throughout the Agency by the end of this week.

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ADMINISTRATIVE -- INTERNAL USE ONLY

STATINTL

This Notice Expires 1 July 1973

PERSONNEL

DRUG ABUSE

25X1
ILLEGIB

SE
SA
CA
CE

Changes telephoned to [redacted]

6 July 72

1. The families of several Agency employees have experienced serious problems due to the ready availability of drugs in overseas locations. In a number of instances this resulted in the employee's early return short of tour. In view of these difficulties seminars have been developed to better prepare employees and their dependents to cope with such circumstances. The seminars are designed to inform employee parents of the Agency's position on drug abuse, the measure and effect of various drugs, the availability in overseas areas, the legal hazards and embarrassments implicit in drug use in foreign countries, and methods of identifying symptoms of drug abuse.

2. Employee parents are required to attend seminars on drug abuse in the course of processing for assignment overseas. Spouses must accompany the employee/sponsor.

*TDY -
Baby Sitter*

3. Following attendance at the seminars, employee parents are required to discuss the general circumstances of the overseas drug problem with those of their children who are at appropriate ages.

ILLEGIB

4. Employees on Headquarters TDY between assignments abroad will be directed to the Office of Security by their components for special briefings on drug abuse problems.

5. The Office of Training will assist in scheduling employees and their spouses for appropriate seminars on drug abuse. Employees should call the Registrar's Office, OTR, [redacted] for information on the dates seminars will be scheduled and to make reservations for the date of their choice.

25X1

6. As the Central Processing Branch, Office of Personnel, does not process all overseas travelers, there is no central point which can assume the responsibility for insuring that all employee parents attend seminars. The responsibility must, therefore, be assumed by command and be centered in the operating component responsible for the administrative processing of employees assigned overseas PCS. Each employee will be given a Statement of Understanding at the seminar he attends. This Statement must be completed and delivered to the employee's administrative officer in his operating component before processing for overseas is completed. These Statements will be filed as a permanent record in the employee's Official Personnel Folder.

FOR THE DEPUTY DIRECTOR OF CENTRAL INTELLIGENCE.

Acting?

JOHN W. COFFEY
Deputy Director for Support

Attachment

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Schedule of Drug Abuse Seminars

28 June 1972

ILLEGIB

In July, the Seminars will be given in Room GA-13 from 1500 to 1700 hours, on each Wednesday and Thursday. [REDACTED]

[REDACTED] The dates on which the Seminar will be given are:

Wednesday, 12 July ✓
 Thursday, 13 July
 Wednesday, 19 July
 Thursday, 20 July
 Wednesday, 26 July
 Thursday, 27 July

In August, the Seminar is tentatively scheduled to be given in Headquarters Auditorium on the first three Thursdays, and in Room GA-13 on the last two Thursdays, from 1500 to 1700 hours. The Auditorium can accommodate up to 500 per session. The dates on which the Seminar will be given are:

Thursday, 8 August, Auditorium
 Thursday, 10 August, Auditorium
 Thursday, 17 August, Auditorium
 Thursday, 24 August, Room GA-13
 Thursday, 31 August, Room GA-13

After August the Seminar will be given each Thursday at 1500. STAT
~~Registrants~~ will be informed of the room number.

ILLEGIB

ILLEGIB

Instructions for Registrants: Call OTR, [REDACTED] to sign up for attendance at the Seminar, giving your name when [REDACTED] spouse will attend, your division [REDACTED] and estimated date of departure for overseas.

*Components**Centrally**Badge #**Red line**Badge #**X*

ATTACHMENT

STATEMENT OF UNDERSTANDING

I, _____, acknowledge that my spouse
and I attended the CIA narcotics seminar on _____.

I further acknowledge that I have discussed this matter in an
appropriate manner with my children.

To the best of my knowledge, my dependents are not using
any form of narcotics or hallucinogens. Also, to the best of my
knowledge, my dependents are not involved in the sale or traffic
of narcotics or hallucinogens. If at any time any information
comes to my attention that my dependents are using, or are
involved in the sale or traffic of narcotics or hallucinogens,
I will immediately bring this information to the attention of my
Chief of Station or his designee. I understand that if for any
reason I withhold information on the use, sale or traffic of
narcotics or hallucinogens by my dependents, I will be subject to
appropriate disciplinary action by the Agency.

Name

Date

(Security Classification, if Appropriate)

Page Denied